

Minutes

An Emergency Meeting of the Board of Directors of the Descanso Community Water District (DCWD) has been called for:

***Tuesday, November 25th, 2025, 10:00 am
Descanso Town Hall, Viejas Grade Blvd., Descanso, CA***

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE:** The meeting was called to order by President Phillips at 10:00 AM.
2. **ROLL CALL:** Members present were Phillips, Johnson, and Minix. SUSP/DCWD Administrative Assistant Cierra Creamer, SUSP/DCWD Field Technicians Cameron West and Anthony Santare.
3. **APPROVAL OF AGENDA:** The agenda was approved with no changes. A motion to approve the agenda as is was given by Minix and a second by Johnson. A vote was taken, 3 approved and 0 opposed.
4. **PUBLIC COMMENT:** N/A
5. **RESOLUTION TO APPROVE APPLICATION FOR FUNDING BY THE STATE WATER CONTROL RESOURCES BOARD (SWRCB) FOR THE WATER TREATMENT PROJECT:** Phillips went over the resolution with the rest of the board and answered any questions. Johnson requested that legal counsel take a look at the resolution. A motion to approve the ordinance/resolution so long as legal counsel looks it over was made by Minix and a second by Johnson. A vote was taken, 3 approved and 0 opposed.
6. **UPDATE OF DCWD CONFLICT OF INTEREST POLICY:** Phillips went over the updates needing to be made to the Conflict of Interest Policy with the rest of the board and answered any questions. The two updates needing to be made are changing the date of amendment to November 25th, 2025, and adding the word "ALL" for the Consultant line under Disclosure Categories Assigned on page 2 of the policy. A motion to approve the two updates on the Conflict of Interest Policy was made by Minix and a second by Johnson. A vote was taken, 3 approved and 0 opposed.
7. **MOTION TO ADJOURN:** A motion was given by Minix and a second by Johnson to adjourn the meeting at 10:09 AM.

Board of Directors		
Maureen Phillips President (619) 445-6042	Sheri Minix Director (619) 823-4216	Lee Johnson Finance Officer (619) 445-4122
Vacancy	Vacancy	Dan DeMoss General Manager (916) 616-7761