

Minutes

A Meeting of the Board of Directors of the Descanso Community Water District (DCWD) has been called for:

Tuesday, September 17th ,2019, 7:00 pm
Descanso Town Hall, Viejas Grade Blvd., Descanso, CA

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE.** The meeting was called to order by President Phillips at 5:00 PM
2. **ROLL CALL.** Members present were Phillips, Sanner, and Johnson. General Manager Dan DeMoss with SUSP and SUSP Operations Manager Julianna Meeks.
3. **APPROVAL OF AGENDA.** The agenda was approved unanimously with the following changes: reverse the order of item #6 & #7, Table #8 to a special meeting, and supporting documents for items #9 & #10 will be replaced by the Resolution 01-2019 document which has been received by the Districts legal counsel. A motion was given by Johnson and a second by Sanner, all were in favor.
4. **PUBLIC COMMENT:** None
5. **APPROVAL OF THE MINUTES OF THE JUNE 18TH, 2019 MINUTES:** The Board reviewed the June 18th, 2019 Minutes and made the following change: The time of the meeting should read 7:00 PM instead of 5:00 PM. A motion was given by Johnson and a second by Sanner, all were in favor of approval.
6. **PRESENTATION OF THE 2018-2019 AUDIT:** Jason with Nakawataske & Kaminsky explained that the auditor has not arrived at this time. Phillips explained that if the auditor does not show up, we will table till the December meeting.
7. **FINANCIAL REPORT:** Jason with Nakawataske and Kaminsky went over the financial report and answered any questions.
8. **APPROVAL OF RE FINANCE THROUGH COBANK.** This item is tabled till next special meeting.
9. & 10. **APPROVAL OF RESOLUTION 01-2019: DESCANSO COMMUNITY WATER DISTRICT BOARD OF DIRECTORS AUTHORIZING DESCANSO COMMUNITY WATER DISTRICT TO INCUR SHORT-TERM INDEBTEDNESS AND DESIGNATING AUTHORIZED SIGNATORIES:** The Board voted unanimously in favor to approve Resolution # 01-2019. A motion was given by Sanner and a second by Johnson.
11. **FINAL ACCEPTANCE-VIEJAS GRADE ROAD PIPELINE IMPROVEMENTS:**
James Owens with NV5 requested that the Board vote on final acceptance of the Viejas Grade Road Pipeline Improvements. The Board voted unanimously to approve the final acceptance, with a motion given by Johnson and a second by Sanner. All in favor.

12. NOTICE OF COMPLETION-VIEJAS GRADE ROAD PIPELINE IMPROVEMENTS:

The Board was asked by James Owens of NV5 to approve the notice of completion and allow the Operations Manager to sign the Notice of Completion and file with the San Diego County Recorder. The Board was approved this item with a motion by Johnson and a second by Sanner. All were in favor.

13. NV5 TASK ORDER 10-AMENDMENT NO. 2:

James with NV5 asked the Board to consider authorizing the Operations Manager or the General Manager to execute Amendment No.2 to Task Order No. 10 for the Viejas Grade Road Pipeline Improvements-Environmental Monitoring Services. The Board approved the item unanimously with a motion by Sanner and a second by Johnson. All were in favor.

14. GENERAL MANAGERS REPORT:

General Manager DeMoss went of the GM reports in the Board packet and answered any questions.

15. DCWD BOARD OF DIRECTORS NEWSLETTER:

President Phillips asked that the Board hold off on the newsletter at this time. No action needed.

16. SUCH OTHER ITEMS DIRECTLY RELATED TO THE ABOVE-DESCRIBED MATTERS AS MAY BE BROUGHT BEFORE THE BOARD OF DIRECTORS:

None

17. MOTION TO ADJOURN:

A motion was given by Johnson and a second by Sanner to adjourn the meeting at 8:10 PM.

Board of Directors		
Maureen Phillips President (619) 445-6042	Gary Sanner Vice President (619) 445-9138	Lee Johnson Finance Officer (619) 445-4122
	Vacant Director	Dan DeMoss General Manager (916) 616-7761