

Minutes

A Meeting of the Board of Directors of the Descanso Community Water District (DCWD) has been called for:

Tuesday, June 18th, 2024, 7:00 pm
Descanso Town Hall, Viejas Grade Blvd., Descanso, CA

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE:** The meeting was called to order by President Phillips at 7:02 PM.
2. **ROLL CALL:** Members present were Phillips, Johnson, and Minix. Dan DeMoss with CRWA, SUSP/DCWD Administrative Assistant Cierra Creamer, SUSP/DCWD Field Technician Cameron West. Jason Kaminsky with HNK CPAs.
3. **APPROVAL OF AGENDA:** The agenda was approved with no changes. No action needed.
4. **PUBLIC COMMENT:** A customer had some questions about the watershed coming down from Elm to which DeMoss and the board answered. No action needed.
5. **APPROVAL OF THE MINUTES OF THE MARCH 2024 MEETING:** The board looked over the minutes and had no changes. A motion to approve the minutes with no changes was made by Johnson and a second by Minix. A vote was taken, 3 approved and 0 opposed.
6. **FINANCIAL REPORT:** Kaminsky went over the financial report and answered any questions. Johnson asked if the pricing on the chemicals has gone down to which Dan replied that it hasn't and since we buy the chemicals in bulk the cost isn't always listed on the report. A motion to accept the financial report as is, was made by Minix and a second by Johnson. A vote was taken, 3 approved and 0 opposed.
7. **PROPOSED FY 2024/2025 BUDGET:** Kaminsky went over the proposed budget and answered any questions. There was a question made by Johnson regarding the budgeting for the plant to which DeMoss and Kaminsky answered. A motion to accept the financial report was made by Johnson and a second by Minix. A vote was taken, 3 approved and 0 opposed.

8. **ENGINEERING STATUS REPORT:** The board went over and reviewed the update provided by NV5 Engineer James Owens. It was discussed that a special meeting will be called for opening bids. No action needed.

9. **GENERAL MANAGERS REPORT:** DeMoss went over the current happenings in the district. He went over the Lead and Copper Inventory, late notices, and the tractor needing to be bought for the district. West went over the recent leak on Hwy 79 and how he had to call TC Construction for help with getting it fixed. He also went over a low-pressure complaint we've received and what could be possibly done about it. No action needed.

10. **DCWD BOARD OF DIRECTORS NEWSLETTER:** A newsletter is not needed at this time. No action needed.

11. **SUCH OTHER ITEMS DIRECTLY RELATED TO THE PREVIOUS AGENDA ITEMS ABOVE AS MAY BE BROUGHT BEFORE THE BOARD OF DIRECTORS:** Phillips and Johnson will be re-running so they will be working on getting that done. Jo Mackenzie is running for CSDA Board Representative and would like the district's support so Phillips would like that added to the special meeting agenda. No action needed.

12. **MOTION TO ADJOURN:** A motion was given by Minix and a second by Johnson to adjourn the meeting at 8:16 PM.

Board of Directors		
Maureen Phillips President (619) 445-6042	Sheri Minix Director (619) 823-4216	Lee Johnson Finance Officer (619) 445-4122
Vacancy	Vacancy	Dan DeMoss General Manager (916) 616-7761